

ESC CONGRESS 2022

26-29 August 2022

SPOTLIGHT “Cardiac Imaging”

SCOPE SUBMISSION RULES and GUIDELINES

IMPORTANT POINTS TO CONSIDER:

Proposals can only be submitted using the online Scope service.

Proposals received by fax, mail, email or any other media cannot be accepted.

SUBMISSION DEADLINE: Friday 15 October 2021

Proposals will not be accepted beyond the deadline.

SUBMISSION RULES and GUIDELINES

Scope Submission Service is collecting Session Proposals to gain insights from a wide community of Experts to allow the Congress Programme Committee to identify key topics to be presented in the 2022 Programme.

SESSION SUBMISSION REQUIREMENTS

- **Topic Selection** – please carefully review topics available to index your proposal - as proper classification of your proposal is key for its evaluation by the related expert reviewing group.
- **Session and Presentation titles:** short titles are preferred. No abbreviations are allowed.
- **Speakers:** should not be assigned twice in the same session; not more than 2 speakers in the session should be from the same country and institute. Gender and Geographical representation are a priority requirement. Please do not invite any speaker you nominate at this time.
- **Field "Remarks":** allows you to add any relevant information, such ‘Proposal for a Spotlight of the Congress session’ or further identification of the origin of the proposal
- **Field “Learning Objectives”:** Please use this field to highlight your session educational content and its relevance for the audience.

IDENTIFYING YOUR PROPOSAL

“on behalf of” : to use this identification, you must be officially appointed by the Society you submit on behalf of otherwise use the option “Individual”

If appointed by a **National Cardiac Societies or Affiliated Cardiac Societies**

Select from the drop down list the society you are submitting on behalf of

Use the remark field to indicate your role in the society you are submitting on behalf of

Other Organisations (non ESC): reserved for sessions with other organisations (non ESC).

Please indicate in the comment field the full name of the organisation and your role in this organisation

NB – please note that submitting “on behalf of” does not qualify your session proposal to be an “official joint session” in the programme.

NUMBER OF PROPOSALS TO SUBMIT

Individual proposal: please do not submit more than 3 sessions per main topic (see topic list).

National Cardiac Societies / Affiliated Cardiac Societies / Other Organisations (non ESC): please do not submit more than 5 sessions per main topic (see topic list).

DUPLICATE SUBMISSIONS

In case of duplicate proposals, only one proposal will be kept - the most recent one -

INFORMATION ON THE SELECTION PROCESS

All suggestions will be reviewed by the Congress Programme Committee with participation of Association Presidents, Council Representatives, and Working Group Chairpersons.

Assignment of the sessions to the reviewing and selection groups is based on Main Topics assignments

All suggestions are reviewed, considered and contribute to the elaboration of the scientific and educational programme although they may not be retained as submitted. As the format of the event is still under definition the Proposals will be adapted to respond to the requirement of the event format.

The objective is to create a comprehensive and well balanced programme, incorporating a wide range of topics for multiple interest, harmonized for a General Audience coming from different professional & geographic horizon and a new content dissemination format (Digital)

Accordingly, the confirmation of submission by email you will receive means your input is integrated in the programme planning, even if you may not find your session(s) as submitted in the final version.

SCOPE SUBMISSION PERSONAL DATA PRIVACY

Personal Data privacy

The information collected in this call for session is subject to data processing to prepare all documents required for the CPC Meeting.

The recipients of the data are ESC Staff who process the forms as well as the ESC Congress Programme Committee Members and Scope Reviewers

Data collected will be kept for 2 Years.

In accordance with the chapter 3 of the European Regulation 2016/679 with regards to data protection, you have the right to request from ESC, access to and rectification or erasure of your personal data or restriction of processing concerning your data or to object to processing as well as the right to data portability.

For such, please contact (together with a proof of identity) :

Data Privacy

European Society of Cardiology

Les Templiers

2035 Route des Colles

CS 80179 Biot

06903 SOPHIA ANTIPOLIS CEDEX, France

Or by email to dataprivacy@escardio.org

You have the right to lodge a complaint with a supervisory authority, and for information, ESC has appointed a Data Protection Officer that you can reach at dpo@escardio.org.